

Agenda

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Licensing and Gambling Acts Committee

Date: **Wednesday 15 June 2011**

Time: **5.00 pm**

Place: **Oxford Town Hall**

For any further information please contact:

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Licensing and Gambling Acts Committee

Membership

Chair	Councillor Mary Clarkson	Marston;
Vice-Chair	Councillor Tony Brett	Carfax;
	Councillor Jim Campbell	St. Margaret's;
	Councillor Colin Cook	Jericho and Osney;
	Councillor John Goddard	Wolvercote;
	Councillor Ben Lloyd-Shogbesan	Lye Valley;
	Councillor Mark Lygo	Churchill;
	Councillor Mike Rowley	Barton and Sandhills;
	Councillor Gwynneth Royce	St. Margaret's;
	Councillor Gill Sanders	Littlemore;
	Councillor Dee Sinclair	Quarry and Risinghurst;
	Councillor David Williams	Iffley Fields;

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

No substitutes are allowed and the Quorum is 5 Members.

2 DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or prejudicial interests they may have in any of the following agenda items.

3 UPDATE ON LICENSING AUTHORITY ACTIVITY JANUARY 2011 - MARCH 2011

1 - 22

The Head of Environmental Development has submitted a report which informs the Committee of the progress made by the Licensing authority under the Licensing Act 2003 and Gambling Act 2005 between January 2011 and March 2011.

The Committee is asked:

- (a) To note the contents of the report;
- (b) To make comments and recommendations regarding the future work of the Licensing Function.

4 MINUTES

23 - 28

The Committee is asked to approve the minutes of the meetings held on 1 March 2011 and 19 May 2011.

5 DATES OF FUTURE MEETINGS

The Committee is asked to note that it will meet on the following dates at the Town Hall:

Wednesday 19 October 2011
Wednesday 22nd February 2012

DECLARING INTERESTS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

